

NEW School of Innovation and John Dewey Academy of Learning
Governance Board Meeting Minutes
Thursday Feb 14, 2019 5:00pm
Broadway Offices

Attendees: Paula Manley, Georjeanna Wilson-Doenges, Joanie Swigert, Becki Swanson, Amanda Garcia, Natasha Chung, Jen Agamaite, Jason Johnson

Excused: Colleen Simpson, Kim Pahlow, Renee Every, Rashad Cobb

Guest(s): Andrea Thiry-Wenz

Agenda Item	Description	Actions needed	Who
Welcome		Call to order	Paula
Current agenda	Agenda was approved.	Motion to approve	Paula
Past minutes	Minutes were approved.	Motion to approve	Paula
Updates	Authorizer No authorizer updates.		Renee / Vicki
	NEW School of Innovation N.E.W. and NWTC had our first work meeting related to our CTE pathways. The work committee has decided on offering students 4 career clusters for year one. We will be offering 9-week courses in Health Sciences, Information Technology, Transportation, and Trades. These courses will serve as an introduction to the various careers and skills associated with each cluster. It was also decided to switch to one two-hour session per student per week on campus to allow for more hands-on learning time. We will continue to meet monthly to continue to build these offerings. Work has officially begun at 701 Cherry St. Jen and I were able to meet with the architects this week and help layout the vision for this project. Jen and I will continue to meet weekly with the project manager to monitor and assist the renovation. I was able to meet with one of our students to get ideas and feedback from him about the building as well. We have been told by		Jason

	<p>the project manager that the project should be completed by June 30th. This is a very short turn around. However, that does still provide time for them to run over as we hope to start professional development as well as student orientations in early August.</p> <p>N.E.W. submitted the approved contract and our mid-year review with DPI January 30th. In addition, we submitted required information to obtain a school ID number from DPI. This number will allow us to officially be a recognized school and begin enrolling students and building our learning management system.</p> <p>We have had two community events this past week. On February 5th we had 20 people attend an informational meeting at the district office. Three applications were submitted at the conclusion of the meeting. On February 8th Amanda Garcia led a short presentation to the Casa Alba Melanie Community group. I am very grateful for her leadership on this. The event did not have a great turnout due to the extreme cold. Our current applications include 140+ 12th grade applications and 23 7-9th grade applications. I continue to get a phone call or email a day about the school. I presented to the district's social workers, on February 8, updates and enrollment for the school. In addition, I met with the director of Secondary Education about how to communicate to the district's secondary principals. Finally, I will be visiting COMSA, the refugee resource center, this Friday evening to meet with families. Information about our school was shared at the Mosque prior to setting this up.</p> <p>N.E.W. has posted for a 1.0 FTE Social Worker internally. The posting will close on February 15. In addition to this position, we will be posting the Academy teaching positions. I would ask for at least one representative from the governance board to participate in the interview process for these positions. I have shared the social worker job description and will share job descriptions for the Academy with the board once they are finalized.</p> <p>Becki Swanson will work with Jason Johnson regarding the social worker interviews.</p>		
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	<p>JDAL JDAL Updates February 14, 2019 BUDGET:</p> <ol style="list-style-type: none"> 1. No larger purchases. <p>FACILITIES:</p> <ol style="list-style-type: none"> 1. See Jason's update. <p>MARKETING:</p> <ol style="list-style-type: none"> 1. Focusing marketing on 5th - 7th grade students only since HS program is full. <p>OPERATIONS:</p> <ol style="list-style-type: none"> 1. Requested additional staff member for HS program but was denied. Second request was to change .5 special ed to .5 online so our current online advisor can return to HS PBL. If not, we are full at HS and need to turn away ALL HS applicants. 2. Due to exemptions, JDAL would like to keep our schedule and not add minutes or eliminate PD days. Our students often work from home and outside of school hours to complete their work. <p>NOTEWORTHY:</p> <ol style="list-style-type: none"> 1. Finishing grant this weekend. Hoping a small increase in students is enough to be considered. <p>CALENDAR:</p> <ol style="list-style-type: none"> 1. ACT and WorkKeys Feb 20 and 21 2. Student Led Conferences Feb 20 and 21 3. Professional Development Feb 22 - working with district personnel on STOIC 		Jen
	<p>Community presentations about our schools Suggestions were made to Jason Johnson regarding a variety of community agencies/resources who might want to know more about the NEW School for Innovation as potential referral sources.</p>		Group
	<p>Board Training Updates on board training:</p>		Governance Committee

	<ul style="list-style-type: none"> • A goal is to get everyone signed up for the WCCRS web page. Contact Jason Johnson for assistance. • Becki Swanson has ordered two copies of a book that can be used for training. She will update the governance board after she receives the books. • The governance board will start its group training with the following topics: strategic planning and culture. • Paula, Becki, Amanda will be presenting a training schedule/plan for the board to consider • Prior to viewing an online training, key talking points will be disseminated to the board to help guide members and to focus the resultant group conversation. 		
	Building update <ul style="list-style-type: none"> • Jen and Jason meet weekly with project manager. • The renovation budget is approximately 1.5 million dollars. • When designing the learning spaces, as little as possible will be done to change the building. Furniture will be used to define spaces so that the furniture can be taken with the schools if they move buildings in the future. • An estimated end date of June 30th has been given for the renovation. 		Jason
Next meeting attendance		Check calendars	Paula
Partnership Updates		Group reports	Paula
Past meeting evaluation results		review	Jen

Action Items	Recommended Motion	Motion to approve or not - vote	Who
None for this meeting			Motion made by

			Motion seconded by
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Discussion Items	Group Discussion	Who
Governance Council work plan	<p>The workplan was prioritized as the following:</p> <ol style="list-style-type: none"> 1. Define the governance council mission, vision, and values. A brainstorming session will be added to the meeting on the 28th. <ul style="list-style-type: none"> • Questions to consider prior to the next meeting. • Mission: Why do we exist? • Vision: Where do we want to be? • Values: What are our core beliefs? 2. Create council job descriptions. This task will be scheduled for a meeting in March and will entail creating a description of what it means to be a general council member. 3. Complete a yearly calendar. 4. Organize the annual retreat. The governance council should consider using the retreat to complete the council handbook or the strategic plan. 5. Create the council handbook. 	Paula
NEW calendar & school schedule for 19-20 SY JDAL calendar	Jen and Jason presented school calendars. The board will vote to approve the calendars at the next meeting. Make sure to review both calendars prior to the next meeting.	Jason and Jen
Governance board terms	The board discussed terms of service and when they will expire. Paula collected information on which members will be on which rotation. A board member can serve up to five terms. An officer can serve up to three terms.	Paula
JDAL Grant Review	Jen has a JDAL grant application that she is requesting feedback for. She would appreciate any feedback from board members by Monday, Feb 18, 2019. Are there areas that are confusing or that could be developed more? The grant will increase funding for professional development, funding to create collaborative spaces and hands on learning, and	Jen

	funding for transportation for students to improve community partnerships and participation.	
GB Meeting Review	The results of the last survey were read and reviewed.	Jen

Presentation Topic	Action needed	Who
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Review Assignments for next meeting - Feb 28, 2019

1.If you have time, please provide Jen with any feedback regarding the JDAL grant prior to February 18th.